

Canadian Forces Morale and Welfare Services

Statement of Work (SOW)

17 WING, CFB WINNIPEG

HANGAR 17 COUNTRY NIGHT PROFESSIONAL MUSICIANS



1. Objective

To provide a professional musical performance as the 'headliner' to a broader tri-mess event.

2. Project Background

The "Hangar 17 Country Night" is an inaugural mess event which incorporates musical performances from professional artists.

3. Scope of Work

The scope of work is limited to the procurement of local professional artists to perform at the event while capturing core requirements for any artists looking to bid for the contract.

4. Location of Work

The event will be held at Building 61, CFB Winnipeg. Specifically the musical performance will take place on the stage at the north end of the Wobbly Prop establishment within Building 61.

5. Period of Performance

While the exact timings may change depending on coordination with event planners and the artists themselves, the performance is tentatively scheduled for 2000-2130hrs (90 minutes) on 24 August, 2024

6. Travel

Qualifying artists must coordinate their own travel to and from the location of work.

7. Deliverables

The performers must be able to:

D1: Transport themselves to the event

D2: Conduct a 90min performance with breaks as required

D3: Either self-transport equipment or submit a rider requesting music equipment procured by Hangar 17 for the event (this will be factored into the selection process)

8. Tasks

There are no tasks to be specified outside of the deliverables listed above.

9. Acceptance Criteria

Quality verification will be conducted by the project authority prior to awarding the contract. The contract will be considered fulfilled after the deliverables above have been met.

10. Assumptions and Constraints

Reasonable breaks between sets can be coordinated with the project authority.

11. Applicable Standards

All NPP contracting requirements shall be adhered to.

12. Contractor Qualifications

No formal qualifications are required, however quality verification in the form of music research, public reviews and/or videos of public performances will be conducted.

13. Applicable Documents

Contractor to hold comprehensive liability insurance.

14. Special Requirements

All performers must adhere to the VCR requirements and entry requirements on the base IAW Base Standing Orders (must provide government-issued photo-ID for entry onto the base at a minimum).

15. Reporting

Project authority will be responsible for reporting on the selection process and capturing a post-work review of deliverables as part of an AAR to be used for future iterations of the event.

16. Contracting, Project and Technical Authority

Contracting Authority	
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Project Authority	
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